



### Definition

Academic integrity is a set of intellectual and moral values that involves a measure of honesty and trust between students, as well as between students and teachers. Academic integrity is compromised and trust is breached when submitted assessment work has been completed through plagiarism, collusion, cheating or when deadlines have not been met.

### Rationale

Sacred Heart College is committed to providing quality education, in keeping with its Catholic and Marist tradition and ideals. Our College upholds the principles of academic integrity through the pursuit of learning and scholarship by way of truth, honesty and fairness.

### Aims

- To promote a view of knowledge that has its origin and intent centred around a search for faith and teachings of the Gospel
- To promote a climate of learning that reflects the values and ethics of the school such as honesty, mutual trust, respect for self and others.

### Implementation

- In its application the policy will promote self-learning and submission of work that consists of original effort and independent work. It is inappropriate to copy work from other sources and submit it as one's own.
- Students will be taught correct protocol, including referencing, for acknowledging work to be attributed to others in their own submission of work.
- Plagiarism – the presentation of work that has been copied in whole or in part from another person's work or other sources such as the Internet, books or periodicals without correct acknowledgement of the source – is against this policy and shall be penalised.
- Other practices such as collusion or cheating will be regarded as serious matters and shall also be penalised. Collusion, which is the result of unauthorised collaboration with another student handing in the same work, shall be penalised. In so doing, students will
  - not produce and submit an assignment in conjunction with other people (eg. a friend, a tutor);
  - not copy another student's current assignment or work from previous semesters and submit it as their own;
  - not allow other students to have access to work or lend assignments to friends, even if other students may be having difficulties in completing the assignment or promise to use if only as a reference;
  - ensure they protect their work on school computers by using password protection, and by removing any unnecessary files from school computers when their assessment task is completed.
- Penalties for a breach of academic integrity will apply.
- Marks cannot be allocated for work that is plagiarised or where collusion or cheating has occurred. Teachers can only mark student work that can be verified as their own.
- Processes regarding deadlines are outlined in the Academic Work Completion and Submission Procedure. These are outlined in the Student Handbook and can be shared upon request.



Policy Title	Academic Integrity Policy
Ratified by Executive and College Council	February 2024
Policy due for review	February 2025